
**BYLAWS OF THE
TECHNICAL AND CITIZENS COORDINATING COMMITTEE
OF THE
METROPOLITAN TRANSPORTATION PLANNING PROCESS**

ARTICLE I MEMBERSHIP

Sec 1. Purpose: The Technical and Citizens Coordinating Committee (TACC) provides technical review and analysis of transportation products and plans for the Executive Policy Committee

Sec. 2. The membership and provisions for the establishment of the Technical and Citizens Coordinating Committee are provided in the Operations Plan for the Metropolitan Transportation Planning Process adopted by the Executive Policy Committee. The following departments, agencies and representatives, each having one (1) vote, shall serve on the Technical and Citizens Coordinating Committee:

Rapid City Community Development Department, Long Range Planning Division; (division manager);
Rapid City Community Development Department, Long Range Planning Division;
Rapid City Community Development Department, Current Planning Division;
Rapid City Public Works Department, Engineering Division;
Rapid City Public Works Department, Traffic Engineer;
Rapid City Public Works Department, Streets Division;
Rapid City Public Works Department, Rapid Transit Manager;
Rapid City Regional Airport Administration;
Rapid City Police Department, Traffic Division;
Rapid City Area School District 54-1;
Pennington County Planning Department;
Pennington County Highway Department;
Pennington County Sheriff's Office;
Meade County Director of Equalization and Planning;
Meade County Sheriff's Department;
Meade County Highway Department;
Meade School District 46-1;
City of Box Elder Planning Department;
City of Box Elder Public Works Department;
City of Box Elder Police Department;
City of Summerset Mayor;
City of Piedmont Mayor;
Douglas School District 51-1;
Ellsworth Air Force Base;
SDDOT, Division of Planning and Engineering;

SDDOT, Office of Air, Rail and Transit;
SDDOT, Division of Operations, Regional Engineer;
Trucking industry representative;
Local citizens and interest groups (up to eight members);
Meade County citizens (two appointed members); and
FHWA (non-voting)

- Sec. 3. Local citizens and interest groups shall be represented on the Technical and Citizens Coordinating Committee, with eight (8) voting representative positions. Meade County shall be represented by two (2) citizen voting members appointed by the Meade County Commission.
- Sec. 4. The Federal Highway Administration (FHWA) shall be a member of the Technical and Citizens Coordinating Committee, but shall be a non-voting member.
- Sec. 5. Each department or agency having a member on the Committee may also provide for an alternate on the Committee; and in the event of the absence of a member at any meeting of the Committee, their alternate shall, by representation, have all the rights of such absent member.

ARTICLE II MEETINGS

- Sec. 1. The Technical and Citizens Coordinating Committee shall meet at seven (7) times a year on scheduled MPO meeting dates, beginning the new calendar year. Regularly scheduled meetings may be rescheduled or canceled by the Chair, or in the Chair's absence by the Vice Chair.
- Sec. 2. Fifteen (15) members shall constitute a quorum for transacting the official business of the Committee. The quorum shall constitute voting members of the Committee. For purposes of quorum members participating via telephone or videoconferencing shall be deemed present and the appearance via telephone or videoconferencing shall be noted in the minutes.
- Sec. 3. Special meetings of the Technical and Citizens Coordinating Committee may be called at any time by the Chair or in the Chair's absence by the Vice Chair, or by two (2) or more voting members of the committee.
- Sec. 4. The members of the Technical and Citizens Coordinating Committee shall be notified by regular mail or electronic mail, at least seven (7) days in advance of the time and place of regular meetings and 24 hours in advance of special meetings.
- Sec. 5. All regular and special meetings of the Technical and Citizens Coordinating Committee shall be open to the public and the media.

Sec. 6. Unless otherwise specified, Robert's Rules of Order shall govern the proceedings at meetings of the Technical and Citizens Coordinating Committee.

ARTICLE III OFFICERS

Sec. 1. The officers of the Technical and Citizens Coordinating Committee shall consist of a Chair and Vice Chair. The Vice Chair has the full powers of the Chair in their absence.

ARTICLE IV ELECTION OF OFFICERS AND APPOINTMENTS

Sec. 1. The Chair and Vice Chair of the Technical and Citizens Coordinating Committee shall be elected annually, during the last regularly scheduled meeting of the calendar year, by the Technical Coordinating Committee.

Sec. 2. The member agency shall appoint a staff member to fill any vacancy created by their agency representative.

ARTICLE V AMENDMENTS

Sec. 1. These Bylaws may be amended or new Bylaws adopted at any regular or special meeting of the Technical and Citizens Coordinating Committee provided notice is given in advance that such business is included on the Committee's agenda. It shall take a majority vote of the Committee membership to amend or adopt these Bylaws

Amendment or adoption of these Bylaws is subject to approval by the Executive Policy Committee.

Recommended for approval this _____ day of August, 2024.

Chair, Technical and Citizens Coordinating Committee

Adopted this _____ day of August, 2024

Chair, Executive Policy Committee