

**MINUTES  
OF THE  
EXECUTIVE POLICY COMMITTEE  
Thursday, December 16, 2021, 1:30 p.m.  
Zoom Teleconference/Community Room  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Stacy Bartlett – via proxy for South Dakota Transportation Commission, Vicki Fisher via proxy for Steve Allender – Mayor of Rapid City, Larry Larson – Mayor of Box Elder, Ritchie Nordstrom via proxy for Bill Evans – Rapid City City Council, Gary Drewes and Ron Rossknecht – Pennington County Commission and Patrick Dame – Rapid City Regional Airport

**MEMBERS ABSENT:** Jeff Hollinshead – Box Elder City Council, Lance Lehman – Rapid City City Council, Talbot Wieczorek and Richard Liggett – Meade County Commission and Patrick Dame – Rapid City Regional Airport

**STAFF PRESENT:** Kip Harrington, Kelly Brennan and Melissa Karpo – Rapid City Department of Community Development, Megan Gould – Rapid City Department of Public Works – Rapid Transit

**OTHERS PRESENT:** Mark Hoines – Federal Highway Administration, Bill Troe, Menno Schukking and Eavan Moore – SRF Consulting

Chairman Larson called the meeting to order at 1:31 p.m.

**General Public Comment**

No General Public Comment.

**Business**

**Rossknecht moved, Fisher seconded and motion carried unanimously to approve the minutes from the October 14, 2021 meeting.**

**21TP026 – Approve the Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$651,232.** Harrington reviewed the agreement which provides federal transportation planning funds in the amount of \$651,232 to conduct activities identified in the Rapid City Area Metropolitan Planning Organization’s 2022 Unified Planning Work Program. This agreement authorizes the reimbursement of funds for the City of Rapid City’s work identified in the 2022 Unified Planning Work Program through the Transportation Planning Budget (706). This includes eligible activities performed by Community Development and Public Works staff.

**Fisher moved, Bartlett seconded and motion carried unanimously to approve the Agreement between the City of Rapid City and the South Dakota Department of**

**Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$651,232.**

**21TP027 – Acknowledge the 2022 Transportation Products and Due Dates.**

Harrington reviewed the 2021 Transportation Products and Due Dates which provides product dates as a workflow guideline for year 2021.

**There was no action taken on this item.**

**21TP028 – Approve the 2021 Annual Listing of Obligated Projects.** Each year the Rapid City Area Metropolitan Planning Organization is required to develop the Annual Listing of Obligated Transportation Projects identifying the status of the transportation projects shown in the Transportation Improvement Program for fiscal year 2021. Harrington reviewed the 2021 Annual Listing of Obligated Projects.

**Fisher moved, Nordstrom seconded and motion carried unanimously to approve the 2022 Annual Listing of Obligated Projects.**

**21TP029 – Approve the 2022-2025 Transportation Improvement Program Amendment #22-001.** Harrington reviewed Amendment #22-001 to the 2022-2025 Transportation Improvement Program. This Amendment added Interstate Funding projects in 2022 and 2023.

**Rossknecht moved, Bartlett seconded and motion carried unanimously to approve the 2022-2025 Transportation Improvement Program Amendment #22-001.**

**21TP030 – Acknowledge the 2022 Rapid City Transit Development Plan – Draft Report.** As a department of the City of Rapid City, Rapid Transit System (RTS) offers fixed route bus service and Americans with Disabilities Act (ADA) complementary paratransit within city limits. Fixed-route service has been branded as Rapid Ride and paratransit as Dial a-Ride. In 2019, Rapid Ride provided more than 400,000 passenger trips and Dial-a-Ride approximately 78,000 trips, using a fleet of 37 buses. Since the initiation of the Youth Ride Free Campaign in 2016, a substantial number of trips have served youth under 18 – amounting to more than 340,000 in total. RTS and the Rapid City Area Metropolitan Planning Organization (RCAMPO) developed this Transit Development Plan (TDP) to provide strategic guidance for a sustainable transit system to serve the community. The TDP will also serve as the basis for the transit element of the regional transportation plan. The overall desired outcome for the TDP is to provide a public transit system that offers travel options to residents, employees and visitors who cannot or choose not to drive. Bill Troe from SRF Consulting provided a zoom presentation on the Draft Report. Discussion ensued.

**There was no action taken on this item.**

**21TP031 – Acknowledge the 2022-2025 Transportation Improvement Program Amendment #22-002A.** This amendment adds an Interstate Maintenance project to pre-purchase structural steel for the I-90 reconstruction from Exit 37 to Exit 40, and adjusts the funding amounts for an Interstate Maintenance project and a Railroad Crossing Improvements project in 2022. Harrington reviewed this Amendment.

**There was no action taken on this item.**

**Election of Officers**

Larson opened the nominations.

**Fisher moved, Bartlett seconded and motion electing Larson as Chair carried unanimously.**

**Fisher moved, Bartlett seconded and motion electing Rossknecht as Vice-Chair carried unanimously.**

**Update on Construction Projects**

Bartlett provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Harrington provided information on Rapid City's construction projects.

**Update on Planning Projects**

Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 2:10 p.m.