

**MINUTES  
OF THE  
EXECUTIVE POLICY COMMITTEE  
Thursday, June 17, 2021, 1:30 p.m.  
Zoom Teleconference/Community Room  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Sarah Gilkerson – via proxy for South Dakota Transportation Commission, Larry Larson – Mayor of Box Elder, Bill Evans – Rapid City Council Member, Richard Liggett – Meade County Commissioner, Vicki Fisher via proxy for Steve Allender – Mayor of Rapid City and Patrick Dame – Rapid City Regional Airport

**MEMBERS ABSENT:** Ron Rossknecht and Gary Drewes – Pennington County Commissioner, Lance Lehmann – Rapid City Council Member, Jeff Hollinshead – Box Elder City Council and Talbot Wieczorek – Meade County Commissioner

**STAFF PRESENT:** Kip Harrington, Kelly Brennan and Melissa Karpo – Rapid City Department of Community Development

Larson called the meeting to order at 1:30 p.m.

**General Public Comment**

No General Public Comment.

**Business**

**Liggett moved, Fisher seconded and motion carried unanimously to approve the minutes from the April 15, 2021 meeting.**

**21TP009 – Approve the Rapid City Area Metropolitan Planning Organization Self Certification.** Each year the Rapid City Area Metropolitan Planning Organization is required to demonstrate and resolve that its transportation planning process is addressing the major issues in the metropolitan planning area and that the process is conducted in accordance with all applicable requirements of the Self Certification Process. Harrington reviewed this process.

**Fisher moved, Evans seconded and motion carried unanimously to approve the Rapid City Area Metropolitan Planning Organization Self Certification.**

**21TP010 – Approve the 2022-2025 Transportation Improvement Program (TIP) – Draft Report.** Harrington reviewed the TIP Draft Report, which is a four-year priority list and financial plan for highway, transit and intermodal projects. The TIP is intended to serve as a fiscal management tool to assist state and local agencies in matching transportation needs with resources. The TIP development, review, and approval process includes participation from affected public agencies, citizens' groups, private transportation providers and representatives from various transportation entities.

**Evans moved, Liggett seconded and motion carried unanimously to approve the 2022-2025 Transportation Improvement Program (TIP) – Draft Report.**

**21TP011 – Acknowledge the 2018-2020 Socio economic Report.** The 2018 - 2020 Socio economic Report was compiled using building permit data issued between 2018 and 2020. The data provides regional growth information for single family residential, multi-family residential, retail, industrial, public, and office/service uses and represents new buildings as well as demolitions. Information provided is compiled from Rapid City, Box Elder, Summerset, Piedmont, Pennington County, and Meade County building permit data within the Rapid City Area Metropolitan Planning Organization boundary, grouped by the Neighborhood Boundaries. This document includes 2020 Neighborhood development highlights of the 2020 building permit data. Maps are attached showing the percentage of growth in each Neighborhood broken out by single family, multi-family, retail, office/service, industrial, and public uses. Brennan reviewed this report.

**No action was taken.**

**21TP012 – Approve the Transit Development Plan Public Participation Plan.** Brennan reviewed the Transit Development Plan Public Participation Plan, which outlines the specific public input strategies that will be implemented as the Transit Development Plan progresses. These strategies include media/press releases, surveys, and public open houses, all of which are intended to actively solicit comments and engage the interests of the public throughout the participation process. Discussion ensued.

**Fisher moved, Evans seconded and motion carried unanimously to approve the Transit Development Plan Public Participation Plan.**

**21TP014 – Approve the Letter of Support for City of Box Elder’s RAISE Planning Grant Application.** The City of Box Elder is submitting an application to assist with planning of a reconstruction project for Highway 1416 and Radar Hill Road. If awarded, the funds requested under USDOT’s RAISE Program, paired with a substantial match provided by the City of Box Elder and Pennington County, would complete the engineering design, utility design, right of way, and environmental planning necessary to prepare this project for full construction in the future. Proposed improvements include Highway 14/16 will be converted from 3-lane to 5-lane and turning lanes will be added. Radar Hill Road will remain 3-lane and the project will include surface improvements and the addition of curb and gutter. Improvements to Old Calvary Road include shoulder widening to enhance connectivity and safety of non-drivers. Harrington reviewed this letter of support.

**Evans moved, Dame seconded and motion carried unanimously to approve the Letter of Support for City of Box Elder’s RAISE Planning Grant Application.**

**21TP015 – Approve the Letter of Support for City of Box Elder’s Federal Economic Development Administration (EDA) Grant Application.** The City of Box Elder is submitting an application to the Federal Economic Development Administration for funds for a proposed project involving the construction of roads and other related infrastructure to serve a proposed industrial park in Box Elder. The grant application requires a written concurrence of the MPO. Harrington reviewed this letter of support.

**Fisher moved, Evans seconded and motion carried unanimously to approve the Letter of Support for City of Box Elder's Federal Economic Development Administration (EDA) Grant Application.**

**Update on Construction Projects**

Gilkerson provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Harrington provided information on Rapid City's construction projects.

**Update on Planning Projects**

Harrington and Brennan provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 2:10 p.m.