

**MINUTES
OF THE
EXECUTIVE POLICY COMMITTEE
Thursday, October 19, 2023, 1:30 p.m.
Zoom/3rd Floor Rose Quartz Conference Room
Rapid City, South Dakota**

MEMBERS PRESENT: Sarah Gilkerson via proxy for Jafar Karim – South Dakota Transportation Commission, Vicki Fisher via proxy for Jason Salamun – Mayor of Rapid City, Larry Larson – Mayor of Box Elder, Patrick Dame – Rapid City Regional Airport, Talbot Wieczorek – Meade County Commission and Gary Drewes and Lloyd LaCroix – Pennington County Commission

MEMBERS ABSENT: Richard Liggett – Meade County Commission , John Roberts and Greg Strommen – Rapid City City Council and Michael Knight – Box Elder City Council

STAFF PRESENT: Kip Harrington, Kelly Brennan and Melissa Bloomberg – Rapid City Department of Community Development

OTHERS PRESENT: Steve Palmer and Katrina Burckhard – South Dakota Department of Transportation and Greg Heitmann – Federal Highway Administration

Chairman Larson called the meeting to order at 1:36 p.m.

Meeting quorum was met.

General Public Comment

Harrington relayed the public comment from the Citizens Advisory Committee.

Business

Drewes moved, Wieczorek seconded and motion carried unanimously to approve the minutes from the September 28, 2023 meeting.

23TP029 – Approve the 2024 Unified Planning Work Program – Final Report. Brennan reviewed the 2024 Unified Planning Work Program (UPWP) Final Report. This document includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization for 2024. The Unified Planning Work Program also identifies funding and staffing for conducting these tasks. Discussion ensued about which documents need to be brought before the Rapid City Committee meetings.

Fisher moved, Drewes seconded and motion carried unanimously to approve the 2024 Unified Planning Work Program - Final Report.

23TP030 – Approve the agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$1,177,811 . Brennan reviewed the Agreement between the City of Rapid City and the South Dakota Department of Transportation provides federal transportation planning funds in the amount of

\$1,177,811 to conduct activities identified in the Rapid City Area Metropolitan Planning Organization's 2024 Unified Planning Work Program. The local match from member agencies totals \$259,420.38. This agreement authorizes the reimbursement of funds for the City of Rapid City's work identified in the 2024 Unified Planning Work Program through the Transportation Planning Budget (706). This includes eligible activities performed by Community Development and Public Works staff.

LaCroix moved, Wieczorek seconded and motion carried unanimously to approve the agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$1,177,811.

23TP031 – Approve the Rapid City Area Metropolitan Planning Organization Operations Plan - Final. The Operations Plan is a guiding document for all transportation products and plans required through the Metropolitan Planning Organization process. Harrington reviewed the revisions to this plan.

Gilkerson moved, Fisher seconded and motion carried unanimously to approve the Rapid City Area Metropolitan Planning Organization Operations Plan – Final.

23TP032 – Approve the 2024-2027 Transportation Improvement Program Amendment #24-001. This amendment combines the median crossover work scheduled for 2024 at the intersection of US Highway 16 and Neck Yoke Road with the first phase of the mainline project scheduled for 2025, thereby reducing the impact on the traveling public. This change results in a decrease in funding in the Major Arterial Projects category, and an increase in funding to the Roadway Safety Improvement category. An additional Roadway Safety Improvement project and Local Bridge Replacement project that were included in the 2023-2027 TIP have been deferred to 2024, due to a delay in construction plan and certifications. Harrington reviewed this amendment.

Drewes moved, Wieczorek seconded and motion carried unanimously to approve the 2024-2027 Transportation Improvement Program Amendment #24-001.

23TP033– Approve the Title VI/Non-Discrimination Assurances. Each year, the Rapid City Area Metropolitan Planning Organization is required to complete Title VI/Non-Discrimination Assurances to ensure compliance with the non-discrimination provisions of Title VI of the Civil Rights Act of 1964. The Assurances provide confirmation that all requirements of the Federal Aid Highway Program are addressed. Discussion ensued regarding whom would be the determiner of breaches and who owns the title when transfer is made. The committee discussed moving this agenda item to the next meeting date to get clarification from both city and SDDOT legal teams.

Fisher moved, Dame seconded and motion carried unanimously to continue the Title VI/Non-Discrimination Assurances to the December 14, 2023 meeting.

Update on Construction Projects

Harrington provided information on current Rapid City construction projects. Palmer provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area.

Update on Planning Projects

Brennan provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 2:07 p.m.