

**MINUTES
OF THE
TECHNICAL COORDINATING COMMITTEE
Thursday, October 19, 2023 10:00 a.m.
Zoom/3rd Floor Rose Quartz Conference Room
Rapid City, South Dakota**

MEMBERS PRESENT: Kip Harrington, Kelly Brennan and Tanner Halonen – Rapid City Department of Community Development, Lauralee Patton – City of Box Elder Planning Department, Sarah Gilkerson and Steve Palmer – South Dakota Department of Transportation, Monte Meier – South Dakota Department of Air, Rail and Transit, Chris Hislip – Pennington County Sheriff’s Office, Chris Deitz – Rapid City Regional Airport, Sara Odden – Rapid City Public Works Department and Tonya Vig – Meade County Planning

MEMBERS ABSENT: Megan Gould-Stabile – Rapid Transit System, Mayor Phil Anderson – City of Piedmont, Joseph Miller – Pennington County Highway, Brett Burditt – Meade County School District, Troy Eastman – Meade County Highway, Doug Curry – City of Box Elder, Sean Smith – Pennington County Highway Department, Coy Sasse – Rapid City School District, Eric Timpe – Ellsworth Air Force Base, Britney Molitor – Pennington County Planning Department, Jeff McCoy – Rapid City Police Department, Jason Dubbs – City of Box Elder Police Department, Mayor Melanie Torno – City of Summerset, Kevin Case – Douglas School District and Pat West – Meade County Sheriff’s Department

OTHERS PRESENT: Melissa Bloomberg – Rapid City Department of Community Development, Katrina Burckhard – South Dakota Department of Transportation, Greg Heitmann – Federal Highway Administration

Chairman Harrington called the meeting to order at 10:01 a.m.

Meeting quorum was met.

General Public Comment

Harrington relayed the Public Comment from the Citizens Advisory Committee Meeting.

Business

Odden moved, Gilkerson seconded and motion carried unanimously to approve the minutes from the September 28, 2023 meeting.

23TP029 – Approve the 2024 Unified Planning Work Program – Final Report. Brennan reviewed the 2024 Unified Planning Work Program (UPWP) Final Report. This document includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization for 2024. The Unified Planning Work Program also identifies funding and staffing for conducting these tasks.

Halonen moved, Palmer seconded and motion carried unanimously to approve the 2024 Unified Planning Work Program - Final Report.

23TP030 – Approve the agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$1,177,811 . Brennan reviewed the Agreement between the City of Rapid City and the South Dakota Department of Transportation provides federal transportation planning funds in the amount of \$1,177,811 to conduct activities identified in the Rapid City Area Metropolitan Planning Organization’s 2024 Unified Planning Work Program. The local match from member agencies totals \$259,420.38. This agreement authorizes the reimbursement of funds for the City of Rapid City’s work identified in the 2024 Unified Planning Work Program through the Transportation Planning Budget (706). This includes eligible activities performed by Community Development and Public Works staff.

Odden moved, Halonen seconded and motion carried unanimously to approve the agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$1,177,811.

23TP031 – Approve the Rapid City Area Metropolitan Planning Organization Operations Plan - Final. The Operations Plan is a guiding document for all transportation products and plans required through the Metropolitan Planning Organization process. Harrington reviewed the revisions to this plan.

Palmer moved, Odden seconded and motion carried unanimously to approve the Rapid City Area Metropolitan Planning Organization Operations Plan – Final.

23TP032 – Approve the 2024-2027 Transportation Improvement Program Amendment #24-001. This amendment combines the median crossover work scheduled for 2024 at the intersection of US Highway 16 and Neck Yoke Road with the first phase of the mainline project scheduled for 2025, thereby reducing the impact on the traveling public. This change results in a decrease in funding in the Major Arterial Projects category, and an increase in funding to the Roadway Safety Improvement category. An additional Roadway Safety Improvement project and Local Bridge Replacement project that were included in the 2023-2027 TIP have been deferred to 2024, due to a delay in construction plan and certifications. Harrington reviewed this amendment.

Odden moved, Halonen seconded and motion carried unanimously to approve the 2024-2027 Transportation Improvement Program Amendment #24-001.

23TP033– Approve the Title VI/Non-Discrimination Assurances. Each year, the Rapid City Area Metropolitan Planning Organization is required to complete Title VI/Non-Discrimination Assurances to ensure compliance with the non-discrimination provisions of Title VI of the Civil Rights Act of 1964. The Assurances provide confirmation that all requirements of the Federal Aid Highway Program are addressed. Discussion ensued regarding whom would be the determiner of breaches and who owns the title when transfer is made. The committee discussed moving this agenda item to the next meeting date to get clarification from both city and SDDOT legal teams.

Odden moved, Gilkerson seconded and motion carried unanimously to continue the Title VI/Non-Discrimination Assurances to the December 14, 2023 meeting.

Update on Construction Projects

Palmer provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Odden provided information on current Rapid City construction projects.

Update on Planning Projects

Brennan and Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 10:26 a.m.