

**MINUTES  
OF THE  
EXECUTIVE POLICY COMMITTEE  
Thursday, September 18, 2025, 1:30 p.m.  
Zoom/2nd Floor Circle of Friends Community Room  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Larry Larson – Mayor of Box Elder, Sarah Gilkerson via Proxy for Jafar Karim – South Dakota Transportation Commission, Vicki Fisher via proxy for Jason Salamun – Mayor of Rapid City, Rod Pettigrew and Bill Evans – Rapid City City Council, Talbot Wieczorek – Meade County Commission

**MEMBERS ABSENT:** Richard Liggett – Meade County Commission, Ron Weifenbach and Deb Hadcock – Pennington County Commission, Michael Knight – Box Elder City Council, Patrick Dame – Rapid City Regional Airport

**STAFF PRESENT:** Kip Harrington, Kelly Brennan and Melissa Bloomberg – Rapid City Department of Community Development, Matt Layman – Rapid City Department of Public Works, and Megan Gould – Rapid Transit System

**OTHERS PRESENT:** Mike Carlson – South Dakota Department of Transportation, Kelly Naumann and Megan Moore – Logan Simpson, and Matthew Downey – Felsburg Holt & Ullevig, Inc.

Chairman Larson called the meeting to order at 1:31 p.m.

Meeting quorum was met.

**General Public Comment**

No Public Comment

**Business**

**Wieczorek moved, Evans seconded and motion carried unanimously to approve the September 18, 2025 Executive Policy Committee agenda.**

**Fisher moved, Wiecezorek seconded and motion carried unanimously to approve the minutes from the August 21, 2025 Technical and Citizens Committee meeting.**

**25TP020 – Approve the 2026 Unified Planning Work Program – Draft Report.** The 2026 Unified Planning Work Program (UPWP) includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization for 2026. The Unified Planning Work Program also identifies funding and staffing for conducting these tasks. Brennan reviewed the UPWP and the five studies that were voted on to pursue for the allocated funding with the UPWP for 2026. Layman provided additional information on the Regional Signal Optimization Study. Gould provided additional information on the Micro-transit Feasibility Study. Additional discussion ensued regarding the other studies.

**Fisher moved, Pettigrew seconded and motion carried unanimously to approve the 2026 Unified Planning Work Program – Draft Report to include the Regional Signal Optimization Study and the Micro-transit Feasibility Study.**

**25TP020 – Approve the 2025 Rapid City Comprehensive Plan – Draft Report.** The Comprehensive Plan serves as the official policy document guiding community development in Rapid City, as well be used to shape the future of our community by reflecting the shared vision of residents. The Comprehensive Plan was developed in conformance with Chapter 11-6 of South Dakota Codified Laws, which regulates the minimum requirements of comprehensive plans. These requirements ensure transparency, community input, and formal adoption procedures in the formation of the Comprehensive Plan. The Comprehensive Plan was made with the purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the municipality, which will, in accordance with existing and future needs, best promote health, safety, morals, order, convenience, prosperity or the general welfare, as well as efficiency and economy in the process of development. Kelly Naumann from Logan Simpson presented the key elements of the 2025 Rapid City Comprehensive Plan – Draft Update.

**Evans moved, Pettigrew seconded and motion carried unanimously to approve the 2025 Rapid City Comprehensive Plan – Draft Report.**

#### **Update on Construction Projects**

Carlson provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Harrington provided information on current Rapid City construction projects

#### **Update on Planning Projects**

Harrington, Brennan, and Gilkerson provided information on the current Rapid City planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 2:28 p.m.